



# Booking Form

## The Møller Centre & Girton College, Cambridge

PCA Conference  
 GPT AGM  
 PCA AGM  
 Drinks Reception  
 Dinner & Awards

The Møller Centre  
 The Møller Centre  
 The Møller Centre  
 The Fellows Rooms, Girton College  
 The Great Hall, Girton College

<b>Company Name:</b>				
<b>Address (inc. postcode)</b>				
<b>Telephone Number:</b>		<b>Email:</b>		
<b>FEES:</b> <b>PCA Conference:</b> (members get first place free, subsequent places £25 + VAT per person)  <b>Non-member rate</b> <b>£60 + VAT</b>  <b>MEMBERS ONLY</b> <b>AGM: No fee</b>  <b>MEMBERS ONLY</b> <b>Drinks Reception &amp; Award's Dinner only:</b> <b>£95 + VAT per person</b>	<b>Name(s) of attendee(s):</b>	<b>PCA Conference</b> FREE or £25 + VAT	<b>AGM</b> FREE	<b>Dinner</b> (£95 + VAT pp)
	<b>Subtotal £</b>			
	<b>+ VAT @ 20% £</b>			
<b>Total to pay £</b>				

**How to pay:** Please make cheques payable to 'The Property Care Association' and return with your completed booking form to: *Property Care Association, 11 Ramsay Court, Kingfisher Way, Hinchingsbrooke Business Park, Huntingdon, PE29 6FY*. To make payment by card, please contact the PCA HQ on 0844 375 4301. Credit card payments are subject to a 2% surcharge. To pay by BACS our account details are:  
 Sort code: 20-43-63 Acc. No: 70522619 Property Care Association.

**Places are not confirmed until payment is made.**

**Please let us know if you have any special dietary requirements or special access needs.**

**Parking:**

There is plenty of free parking at The Møller Center.

**Accommodation:**

We have obtained preferential rates with the following: The Møller Center rooms are priced at £107 + VAT for a double room (pictured right). The Murray Edwards College rooms are priced at £70 + VAT for a single room (pictured left). There are a limited number of rooms available at this discounted rate, so early booking is advisable. To book your room please email [Jessica.Edwards@chu.cam.ac.uk](mailto:Jessica.Edwards@chu.cam.ac.uk) and state that you are making a booking for the 'PCA Event'.